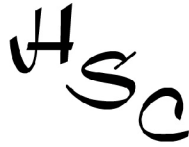


# Hanover Seaside Club



founded in 1898

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## Board of Directors Meeting February 20, 2013

Attendance: Eddie Lawler, Sally Godwin, Linda Tinga, John Cockrum, Tom Cheatham, Chris Furr, Jim Morgan, and Jake Wessell. Elise Beall was absent.

There were 10 guests.

The meeting was called to order by Eddie Lawler, President, at 6:30pm.

Opening Remarks – Eddie Lawler- He thanked Mike Lewis Brad Walls, Duncan McFadyen, and Jean Lawler for all their work as past Board Members. This new Board will build on their success and we will do it as a team.

Agenda Approval- The agenda was reviewed. The Committee assignments were moved up after the approval of minutes. Eddie Lawler moved we accept the new agenda. John Cockrum seconded. Motion carried.

Grady Windham presented the end of year tax packet containing:

1. Comparison Between Income Tax Basis and Accrual Basis Financials for year-end 10-31-12.
2. Accounts Payable year-end 10-31-12.
3. Recap of Combined Items year-end 10-31-13.
4. Financial Statements- Income Tax Basis year-end 10-31-13.
5. IRS Tax Return year-end 10-31-12 Form 990.
6. IRS Tax Return year-end 10-31-13 Form 990T.
7. The packet contained both the Club and 605 N. Lumina. Discussion was held and questions were answered. Mike Lewis signed the papers since he was President at the time. Form 990 is a non-profit electronic file. Form 990T is a paper report income form. Both are due by March 15, 2013.
8. Mr. Windham went over income tax basis and accrual basis. He recommends the membership receive the accrual basis financial report to the membership. Chris Furr moved that the Board present the accrual basis financial report on the web site to the membership. John Cockrum seconded. Motion passed.
9. Chris Furr moved we accept the tax return. Jake Wessell seconded. Motion passed.

10. Grady Windham recommended we do a review for the 2013 books. It is a more detailed study than a compilation. Linda Tinga moved we have a review of 2013 books. Tom Cheatham seconded. Motion passed.
11. Mr. Windham stated we were in accordance with all GAAP standards.

#### Financial Report – Crystal Ahumada-

1. The November, December, and January P&L were gone over.
2. 30 Regular members have not paid and 70 Seasonal members have not paid.
3. Training of Mollene and Linda with KaraTech has been put on hold.
4. Fee for KaraTech services were talked about but no decision was made.

#### Secretary/Treasurer Report – Linda Tinga

1. Current Assets were gone over.
2. Patsy Weinel is continuing to work on the Tax re-evaluation appeal for HSC property keeping 601 and 605 separate.
3. Linda Tinga moved that the Finance Committee give 3 recommendations from vendors for a POS system that will meet the HSC goals, to present to the Board at the next meeting. Jake Wessell seconded. Motion passed.

Approval of Minutes- The minutes of the January 23, 2013 minutes were e-mailed out to the Board members. John Cockrum moved the minutes be accepted as e-mailed out. Tom Cheatham seconded. Motion passed.

Standing Committee Assignments – Eddie Lawler- The Committee assignments were presented and each committee was gone over. Discussion was held. There was some opposition to what was presented. The guidelines for the composition were that the President appointed the committee members and the Board approved them. Eddie Lawler moved that the Board accept the standing committees as presented. There was no second. Chris Furr moved we defer the decision until Elise Beall can be consulted on what Robert Rules says about committees and it can be voted on by e-mail. Sally Godwin seconded. Motion passed. Sally Godwin will call Elise Beall and will get an e-mail to the members stating what she says.

#### No Managers Report

Vote on eligible Children of Members – Four children were eligible and the vote was unanimously for them to come in.

#### Old Business:

1. Constitution Committee Meeting- This will be held on Saturday March 2, 2013 at 2pm at the club. The room will be set up like the Annual Meeting. After Eddie Lawler calls the meeting to order, he will turn it over to Elise Beall.

#### New Business:

1. HVAC System Second Floor Hallway - Eddie Lawler – The HVAC system in the second floor hallway is not working. Two bids were received with 3 options.

- Options were discussed. John Cockrum moved we choose option 1 to replace the compressor and replace the defective heat strips at the cost of \$1940. Chris Furr seconded. Motion passed.
2. Tuesday Night Dinners – Eddie Lawler – Discussion was held. Chris Furr moved that Tuesday night suppers start on March 5, 2013 with 45 minimum. The Board may need to decide about the Tuesday nights that follows Easter, and Mother's Day because of the possibility of low participation. Jake Wessell seconded. Motion passed
  3. Long Range Plan Results – Tom Cheatham – Tom presented the results to date of the Hanover Seaside Club Demographic Survey that was mailed out to the members. He had 347 members reply to the survey. It showed total number of members, their ages, and their children's ages. (See report)
  4. Room Reservation Forms – Chris Furr – The form was e-mailed out to the members to go over. The letter from the Board to the members for the room reservations was also gone over. Discussion was held. Chris Furr moved we accept the new room reservation form and the letter. John Cockrum seconded. Motion passed. The letter will be mailed out.
  5. Bookkeeper's November Invoice – Chris Furr – Concerns were voiced about the money we are paying the bookkeeper for her part in the Clubs record keeping. That amount acceptable at the beginning to get up and running. We are now into the second year of those services and things should be more stream line. We have instituted the use of credit cards, and an electronic cash register to help the paper process. Chris Furr is working on getting measures to streamline the info going to the bookkeeper. The Board still needs to look at ways to cut down on this fee.

The next meeting will be Thursday March 28, 2013 at 6:30 at the Club. It was decided to move the meetings to Thursday night instead of Wednesday due to conflicts with schedules. The Board will meet every 3<sup>rd</sup> Thursday of each month at 6:30. The place will be decided for the summer when the dining room is being used.

There being no further business the meeting was adjourned at 9:30pm.

Sally Godwin, Vice President

